



Lake Timberline Board of Trustees

Meeting Date: 5/16/2022

Call to Order

Board member: Called the meeting to order 6:00pm

Roll Call

Members in attendance:

- Marcus Payne-President
- Ken Jones-Vice President
- Cathy Fronick-Secretary
- Matt Crabtree-Treasurer
- Mark Williamson-Security
- Tony Huff-Maintenance
- Tammy Burns-Member At Large

Approval of Minutes from previous meeting 5/9/2022

Minutes read by Secretary Cathy Fronick

Motion to approve minutes made by:

Seconded by:

Minutes approved

Guest Speaker: Officer Mike Ryan spent 15 minutes answering questions for the board

Reports from the Board

Maintenance-Tony Huff

- Improvement of beaches: 300+ tons of sand added to beaches at Primrose, Wahoo, Goff, and Timberline
- Goff Lake: Description of improvements and discussion for need of a 4' landing at top of stairs, current bid of \$4650. Additional bids will be sought.
- Waste water runoff on Mockingbird
- Discussion of damage to rented portable toilets near maintenance, we do not have to purchase the toilets as long as they continue to be rented by LT
- Discussion of assigning responsibility of cleaning shower house to front gate personnel
 - Motion: Tabled
- Demo of restrooms at Primrose Beach and discussion of what is needed to have flushable toilets working at that site
 - Motion to temporarily supply portable toilets:
 - Seconded:
 - Vote: 7 yes
 - Motion to temporarily suspend charging for shower house while there are no other restrooms/showers with running water available for weekenders: Marcus Payne

- o Seconded:
- o Vote: Motion passed
- Trash site: Costs of current service-approx \$50,000 per year
 - o Cost of tires in dumpster \$125 and company will not take them
 - o Remind PO that no outside trash is to be brought in
 - o Citations for inappropriate dumping will be written without warning
 - o Discussion of ways to manage costs at trash site, gate location, and security opening gate at trash site
 - o Tony Huff: Motion to eliminate trash site and require PO to pay for trash services individually.
 - Motion not seconded; motion failed
- Tony Huff motioned for handicap accessible boat ramp at Timberline along with floating dock
 - o Motion tabled

- Topic of requiring surveys be completed prior to LT issuing building permits to eliminate encroachment on someone's property.

Security-Mark Williamson

- Discussion of functionality of back gate cameras-Matt Crabtree to determine who to call about repeaters and make that call
- Suggestions of alternatives to hang tags and permits for atv riders under 14

Secretary-Cathy Fronick

Reported filing of new agent of record with SOS and need to change names of officers

Treasurer- Matt Crabtree

Reviewed account balance and monthly expenditures

We have current loans for flatbed and tractor

Discussion of employee healthcare costs and wages for front office staff

- Office assist new hire: 90 day probationary period
 - o Motioned:
 - o Second:
 - o Vote: 7 yes, motion approved

- Lake Timberline Liability Insurance
 - o \$900 per year per \$1,000,000 coverage
 - o Motioned for approval of policy: Matt Crabree
 - o Second:
 - o Vote: 7 yes, motion passed
- Matt will prepare a budget for the coming year along with a proposed budget for 3 years and 5 years.
- Reminder to board that receipts are needed for Lake related expenditures need to be turned into Frances for reimbursement
- Discussion about LT line of credit balances

President-Marcus Payne

- Office assistant position has been posted and applications are being taken
- Discussion of full-time status and possibility/need for health insurance for full time employees
- Discussion of hiring procedures, checking references and need for background checks: Marcus will have a preliminary check done through public records, a full background check the Missouri Highway Patrol will be completed on those who pass preliminary check prior to hiring. Tammy Burns to help with contacting references

Other:

- Discussion of removal of derelict campers on lots
- Matt Crabtree motioned for a welcome committee; committee's potential duties discussed. Matt will run Welcome Committee meeting
 - Seconded: Cathy Fronick
 - Vote: 7 yes, motion passed

- Suggestion of liquidating unused LT vehicles and equipment-Jarvis Auction will be contacted
- Discussion of PO BBQ and reasons why date is in October
- LT Volunteer Fire Department-will erect 911 addresses for beaches free of charge
 - Motioned for approval: Marcus Payne
 - Seconded
 - Vote: 7 yes, motion passed

Meeting ended at 10:06p